

Accommodation Policy 2024



Accommodation arrangements are crucial to ensuring the safety and well-being of students under our care and this policy sets out the procedures and criteria adopted by British Summer School when assigning students, staff, and group leaders to their bedrooms.

We also understand that students have high expectations of their accommodation and that this directly influences their overall level of satisfaction whilst at British Summer School.

Students

- Accommodation is assigned by the Welfare Manager on a weekly basis prior to students' arrival.
- Boys and Girls are accommodated separately: in different houses, or in different areas of the same house, for example on different floors. It is strictly prohibited for students to visit houses / areas / floors assigned to the opposite sex.
- At Brambletye, where possible, students share larger bedrooms with at least one other student from their own country.
- At other centres, when students are accommodated in multi-bed bedrooms, where possible, they share with students of different nationalities.
- Where students share a bedroom, they are of a similar age. The maximum age gap is 2 years.
- If any student has a special need for privacy, for example for medical or religious reasons, we will try to offer single bedroom.
- Reasonable bedroom requests are accommodated where possible; however, such requests cannot be guaranteed. We cannot accept bedroom requests as a pre-condition of enrolment.
- Requests to share with a student of another country to practise a foreign language other than English cannot be considered.
- British Summer School cannot accommodate any special request which it considers may have a detrimental impact on student (for example 3 friends sharing with 1 other student from a different country).
- Requests to change bedrooms during the course are considered by the Welfare Manager. Sometimes, for operational reasons, changes are not possible until the next departure/arrival weekend, except where there is a need for welfare or medical reasons.
- The minimum staff:student ratios at night are followed at all times:

6-11 years	12+ years
1:15	1:20

- Wherever possible, students and staff use different WC and shower facilities. Where this is not possible, different usage times are established for staff and students.
- To ensure students' privacy, washrooms have individual cubicles separated by a shower curtain or screen.
- Students aged 18+ never share a bedroom with students under 18 and where possible, are accommodated in different parts of the house.

Accommodation Policy 2024



Staff

- Staff are accommodated in strategic positions in the same boarding houses as the students to provide the necessary supervision.
- At some locations, there is very limited single accommodation, and some staff shall need to share their bedroom with other staff members.

Group Leaders

- Group Leaders are accommodated in the same boarding houses as British Summer School staff and students, where possible, in single bedrooms.

Signed:

A handwritten signature in black ink, appearing to read 'S Wood'.

Steve Wood
Managing Director of British Summer School

Date: 1 September 2023

Review Date: 1 September 2024