

# Refund Policy 2024



This policy outlines the procedure that will be followed by British Summer School in cases when a refund is payable due to cancellation of a course or part of a course, or unintentional overpayment of fees.

1. All refunds will be made to the same person who made the original payment, using the same payment method as that used to make the original payment.

<b>Original Payment Made by</b>	<b>&gt;&gt;&gt;</b>	<b>Refund Method</b>
Flywire (Credit Card or Bank Transfer)	>>>	Flywire
Bank Transfer	>>>	Bank Transfer

2. Depending on the method used for the refund, the parent or their representative may receive a different amount depending on currency fluctuations and any charges and commissions applied by their bank or credit card company.

<b>Refund Method</b>	<b>Commissions &amp; Charges</b>
Flywire (credit card or bank transfer)	See Flywire Terms & Conditions
Bank Transfer (to a UK bank)	None
Bank Transfer (international bank)	We will cover all sending charges, but the receiving bank may apply its own commissions and charges.

3. Where a refund is made by bank transfer to a UK bank, we require the following details:
  - a. Account/Beneficiary Name
  - b. Sort Code
  - c. Account Number
4. When a refund is made by bank transfer to an international bank transfer, we require the following details:
  - a. Bank Name
  - b. Bank Address
  - c. Account/Beneficiary Name
  - d. Beneficiary Address
  - e. Account Number
  - f. IBAN
  - g. SWIFT / BIC
5. Refunds will be actioned by British Summer School within 7 working days.
6. British Summer School will refund the exact amount of GBP as received in the original payment.

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Signed:

A handwritten signature in black ink, appearing to read 'S Wood'.

Steve Wood  
Managing Director of British Summer School

Date: 1 September 2023  
Review Date: 1 September 2024