

Student Absence Policy 2024



At British Summer School, we aim to deliver an outstanding Academic, Leisure and Cultural programme that captures the interest of all students and empowers them to make real progress in English.

To achieve this, we expect and require full attendance on behalf of every student to all scheduled lessons, sports and leisure activities, BSS Experience sessions, excursions, meetings and roll calls.

In addition to this, for safeguarding reasons, we must know where students are at all times.

Lessons & BSS Experience sessions

- The only valid reason for being absent from a lesson or BSS Experience session is if a student is sick and cannot attend. In this case, they will be under the direct care and supervision of the House Parent or Welfare Manager.
- Registers are taken at the start of every lesson and BSS Experience session and students are expected to be punctual. Registers are also taken after breaks.
- British Summer School staff will immediately look for and locate any student found to be missing.

Sports & Leisure Programme

- The only valid reason for a student at Brambletye, Worth, Clayesmore or Oundle to be absent from the sports and leisure programme is if they are sick and cannot attend. In this case, they will be under the direct care and supervision of the House Parent or Welfare Manager.
- Moulton students are required to attend a minimum number of Sports and Leisure activities each week according to their age. See Under 18s Policy (Moulton).
- Registers are taken at the start of every session and students are expected to be punctual.
- British Summer School staff will immediately look for and locate any student found to be missing.

Excursions

- The only valid reason for a student at Brambletye, Worth, Clayesmore or Oundle to be absent from an excursion is if they are sick and cannot attend. In this case, they will be under the direct care and supervision of the House Parent or Welfare Manager.
- Moulton students under 18 are required to attend all excursions. Over 18s can choose to opt out of some or all excursions if they so wish. See Under 18s Policy (Moulton).

Poor Punctuality and Attendance

- Students with persistent poor punctuality will be subject to sanctions in line with the British Summer School Behaviour Policy.
- Student persistently trying to skip mandatory lessons, sports and activities sessions, BSS Experience sessions, excursions, meetings and roll calls will be subject to sanctions in line with the British Summer School Behaviour Policy and could be sent home.

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Signed:

A handwritten signature in black ink, appearing to read 'S Wood'.

Steve Wood
Managing Director of British Summer School

Date: 1 September 2023
Review Date: 1 September 2024