

# Welfare Policy 2024



At British Summer School, we do everything we can to ensure the safety and wellbeing of the students that attend our courses.

All students have the right to be safe, to say no, to be protected from bullies, to be able to seek help from an adult if they feel intimidated or threatened, to be listened to if they are suffering and to be treated with respect.

All employees of British Summer School accept this responsibility and share the commitment to safeguard the well-being of students regardless of their gender, ethnicity, nationality, disability, sexual orientation, and/or religion.

We endeavour to care for, nurture and protect all students, but especially those under 18, in the following ways:

1. By having the following policies in place and reviewing them annually:
  - a. Health & Safety Policy
  - b. Student Behaviour Policy
  - c. Staff Code of Conduct
2. By making careful provision to ensure the physical safety and security of students appropriate to their age, background, and the location of the centres that we use.
3. By providing a first-class welfare and pastoral care service appropriate to the students' age, background, and circumstances, considering any special needs arising from religious observance, disability, or medical condition.
4. By having a dedicated Designated Safeguarding Lead (DSL) at each centre, supported by a DSL and Deputy DSL at Head Office, and being committed to dealing with any cases of any actual or suspected physical, mental, or sexual abuse, sensitively and immediately.
5. By providing all students and parents / guardians with centre and Head Office 24-hour emergency contact telephone numbers.
6. By ensuring that all students' accommodation is secure and appropriate and by ensuring that students under 16 years are never accommodated in the same areas as students 18+ years.
7. By ensuring that all students are informed of the Student Behaviour Policy, that they understand it and by making sure that they understand the concept of bullying and what constitutes bullying.
8. By complying with all safer recruitment in education procedures to make sure that all British Summer School staff are suitable to work with students under the age of 18.
9. By providing all staff with comprehensive training prior to their employment on all relevant aspects of Child Protection, Health & Safety and Pastoral Care and informing them of the procedures they must follow to deal with students who are, or are suspected of being in distress, bullied or abused.
10. By protecting personal, confidential, and sensitive information relating to students provided by parents / guardians such as medical conditions or emotional or behavioural problems and sharing it

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with British Summer School staff and external stakeholders connected with British Summer School on a need-to-know basis only.

11. By having adequate provision available at every centre to deal with students who feel unwell and to deal with accidents and medical emergencies.
12. By meeting, and where appropriate, exceeding, current government guidelines in relation to supervision ratios for all on and off-site sports, activities and trips and night-time accommodation.
13. By having a Critical Incident Policy and being prepared to deal with any emergency that may arise safely, competently, and effectively.
14. By ensuring all Accreditation-UK requirements are met.
15. By meeting all legal, statutory, and Health & Safety requirements.

Signed:

A handwritten signature in black ink, appearing to read 'S Wood'.

Steve Wood  
Managing Director of British Summer School

Date: 1 September 2023

Review Date: 1 September 2024